

OLDER PERSONS' COMMISSION NOVEMBER 19, 2020

MEETING of the **OLDER PERSONS' COMMISSION** held via a Zoom meeting due to the November 18, 2020, order from the Michigan Department of Health and Human Services.

CALL TO ORDER

The Thursday, November 19, 2020, Governing Board Meeting was called to order by Chairman Dalton at 5:05 p.m.

ROLL CALL

Present: 8) Dominic Abbate, John (Jack) Dalton, Douglas Gould, Dale Hetrick, William Jandeska, Nancy Salvia, Micheline Sommers, David Walker

Absent: 0)

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Administrative Director

ADDITIONS/CHANGES TO THE AGENDA – none

PUBLIC COMMENT - none

APPROVAL OF THE MINUTES OF THE SEPTEMBER 24, 2020, MEETING

MOTION by Sommers, supported by Jandeska, **Resolved**, to approve the Minutes of the September 24, 2020, meeting as presented.

Chairman Dalton requested a roll call vote.

Aye: 8) Abbate, Dalton, Gould, Hetrick, Jandeska, Salvia, Sommers, Walker

Nay: 0)

MOTION CARRIED

NEW BUSINESS

2020 and 2021 Building Closures

E.D. Cortright reviewed the proposed 2021 Building Closures and Special Events. Due to the increase in Covid-19 cases and potential additional exposure to the virus during the holidays, she asked to add an addendum to close December 28, 2020, through January 8, 2021, for member activities. Meals on Wheels will continue, and Transportation will be for essential appointments only. The building will reopen on January 11, 2021.

MOTION by Salvia, supported by Hetrick, **Resolved**, to approve the 2021 Building Closures and Special Events, and the additional proposed closures of December 28, 2020 – January 8, 2021.

Chairman Dalton requested a roll call vote.

Aye: 8) Abbate, Dalton, Gould, Hetrick, Jandeska, Salvia, Sommers, Walker

Nay: 0)

MOTION CARRIED

Adult Day Service Reopening Guidelines

E.D. Cortright reviewed the Adult Day Service Reopening Guidelines, stating that it is a fluid plan, with future revisions as need, and anticipating a reopening in January, 2021, on

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a limited basis. She asked for approval of the guidelines and will move forward when it is safe to reopen.

MOTION by Walker, supported by Jandeska, **Resolved**, to accept the Adult Day Service Reopening Guidelines, as presented.

Chairman Dalton requested a roll call vote.

Aye: 8) Abbate, Dalton, Gould, Hetrick, Jandeska, Salvia, Sommers, Walker

Nay: 0)

MOTION CARRIED

Preliminary Year-end Unaudited Report

Mr. Soave discussed the preliminary FY 2020 unaudited report and a letter from Plante Moran on highlighting the audit process. The final audit report will be presented at the January, 2021, meeting.

DIRECTOR'S REPORT

E.D. Cortright reported the following:

- Facility update highlighted the usage of the woodshop, pools, cardio and weight rooms, walking track and enrichment, art and fitness classes, along with safety protocol for members entering the building, cleaning of the facility and buses. The Senior Resource Department is coordinating leaf raking and snow removal for low income seniors, and the annual requests for Holiday Basket donations has begun.
- Facility response to the recent MDHHS Pause to Safe Lives order, November 18 through December 8, includes moving some in-person programs to virtual, while other programs will be rescheduled, postponed or cancelled. Meals on Wheels and Transportation have not been affected by this order.
- Notable events in November and December include:
 - 770 Thanksgiving meals were prepared, served and delivered to both homebound seniors and individuals participating in the drive-thru at OPC, Auburn Hills and Independence Township. Special thanks to the Nutrition Department, and all team members who participated in the drive-thru meal.
 - 300 Poinsettias will be delivered to OPC on December 1, and then labeled for delivery to the Meals on Wheels clients. This is a 15 plus yearly tradition, made possible by the generosity of Ray and Mary Elizabeth Nicholson.
 - Cookies were decorated, baked and boxed by the Rochester Hills Finance Department and will be delivered to Meals on Wheels clients.
 - The Holiday Lunch Drive-Thru is scheduled for Wednesday, December 9.
- Instead of our Annual Giving Campaign this year, an Annual Report is being developed which will focus on how OPC has always supported the 50+ community, and how we have reinvented our programming to continue to reach our members, especially those socially isolated during the crisis. The report will also thank the

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community members for supporting the millage, and other community individuals and partners for their donations, both monetary and in-kind, in support of the OPC mission.

- The Ascension Providence Rochester Foundation awarded OPC a grant for \$9,999 for the addition of a “Life Enrichment” program for the Adult Day Service. The iN2L person-based technology, allows clients the opportunity to participate and engage in person centered recreation activities, using an adaptive computer system which includes a 70” HD Touch TV and tablets. This program will significantly enhance the quality of life and daily engagement for our clients.
- A \$20,000 donation from “100 Women Who Care,” was received, and will go toward a new hot shot vehicle for Meals on Wheels.

Finance Committee

• **Treasurer’s Report**

Treasurer Jandeska stated there was no meeting. A meeting will be scheduled prior to the audit presentation.

Facility Committee

Commissioner Walker reported that the Committee met, along with two project managers from Frank Rewold and Sons, to discuss an additional entrance into the atrium from the lobby to provide a safer access. Currently, the only entrance is through the Adult Day Service Department. The Facility Committee voted to proceed, as the project total was within budget. ED Cortright stated the construction will be completed prior to the reopening of Adult Day Services.

COMMISSIONERS’ COMMENTS

Commissioner’s comments were given.

ADJOURNMENT

Chairman Dalton adjourned the meeting at 6:00 p.m.

NEXT REGULAR MEETING – THURSDAY, JANUARY 28, 2021, AT 5:00 P.M.

Signed & Approved 01/28/2021

DOUGLAS GOULD, SECRETARY
OPC GOVERNING BOARD

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