

OLDER PERSONS' COMMISSION FEBRUARY 25, 2021

**MEETING** of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan 48307.

**CALL TO ORDER**

The Thursday, February 25, 2021, Governing Board Meeting was called to order by Chairman Dalton at 5:00 p.m.

**ROLL CALL**

Present: 7) Dominic Abbate, John (Jack) Dalton, Dale Hetrick (via Zoom),  
William Jandeska, Nancy Salvia, Micheline Sommers (via Zoom),  
David Walker

Absent: 1) Douglas Gould

**QUORUM PRESENT**

**Others Present:** Renee Cortright, Older Persons' Commission Executive Director  
Tim Soave, Older Persons' Commission Administrative Director  
Andrew Leong, Plante & Moran, PLLC (via Zoom)  
Lisa Manetta, Plante & Moran, PLLC (via Zoom)  
Drew Arft, Plante & Moran, PLLC (via Zoom)

**ADDITIONS/CHANGES TO THE AGENDA** – none

**PUBLIC COMMENT** - none

**APPROVAL OF THE MINUTES OF THE JANUARY 28, 2021, MEETING**

**MOTION** by Walker, supported by Jandeska, **Resolved**, to approve the Minutes of the January 28, 2021, meeting as presented.

Aye: 7) Abbate, Dalton, Hetrick, Jandeska, Salvia, Sommers, Walker

Nay: 0)

Absent: 1) Gould

**MOTION CARRIED**

Commissioner Walker stated that the Volleyball Group is unfinished business and asked for discussion. E.D. Cortright stated the approval of the Resident and Nonresident Policy under New Business pertains to the Volleyball Group, and they will follow the policy.

**NEW BUSINESS**

**Review and Approve Resident and Nonresident Policy**

E.D. Cortright requested the annual approval of the Resident and Nonresident Policy, with no changes.

**MOTION** by Hetrick, supported by Walker, **Resolved**, to approve the Resident and Nonresident Policy, as presented.

Aye: 7) Abbate, Dalton, Hetrick, Jandeska, Salvia, Sommers, Walker

Nay: 0)

Absent: 1) Gould

**MOTION CARRIED**

**FY 2020 Audit Review – Plante & Moran, PLLC**

Andrew Leong, Plante & Moran, PLLC, presented the FY 2020 Audit Report, year ending September 30, 2020. Highlighting the report, he stated the review shows the reporting to be unmodified and materially correct with a stable position in which OPC reacted accordingly to the shutdown. Lisa Manetta reported on the Internal Controls.

**MOTION** by Salvia, supported by Jandeska, **Resolved**, to accept the FY 2020 Audit Report from Plante & Moran, PLLC, as presented.

Aye: 7) Abbate, Dalton, Hetrick, Jandeska, Salvia, Sommers, Walker

Nay: 0)

Absent: 1) Gould

**MOTION CARRIED**

**Approval of a New Financial and Payroll System**

Mr. Soave reported that the Finance Committee met to discuss the proposals. He requested authorization to proceed with the purchase of a new financial management system from BS&A Software, which will streamline reporting currently prepared on a contracted system for financial reporting and another for payroll reporting.

**MOTION** by Salvia, supported by Jandeska, **Resolved**, to approve authorization to proceed with the purchase of BS&A Software for financial management.

Aye: 7) Abbate, Dalton, Hetrick, Jandeska, Salvia, Sommers, Walker

Nay: 0)

Absent: 1) Gould

**MOTION CARRIED**

**DIRECTOR'S REPORT**

E.D. Cortright reported the following:

- Facility Update:
  - Adult Day Services is reopening sometime in March. A press release and social media posting will announce the reopening.
  - Current programs include both virtual and on-site.
  - Added March programs in the gym: Pickleball, Badminton and Table Tennis.
- The Valentine's Day Drive thru Lunch was a success serving 200 individuals and couples. The meal was sponsored by the Assistance League of SE Michigan.
- March for Meals Social Media Campaign will highlight clients benefiting from the service all throughout the month to raise awareness and funds for the programs.
- Special thanks to Hollywood Market for donating 400 paczkis' last week for the Meals on Wheels clients.
- Upcoming OPC Events:
  - 650 Mid-day Club presents 'Songs of Ireland' with Michael Krieger – March 11
  - Terrific Tuesday, "Can't Wait to Plant? Start with Micro-Greens" – March 16

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- 'Lunch like the Irish' Drive Thru – March 17 from 11 am – noon
- Savvy Seniors, "Senior Living & Care 101: Understanding today's complex senior living and care options" – March 17
- 5K Run/Walk for Meals on Wheels – June 5, Pixley Funeral Home is the presenting sponsor.

**COMMITTEE REPORTS**

**Finance Committee**

- **Treasurer's Report** – Treasurer Jandeska reported that the Committee reviewed the Audit Report and Statement of Revenue and Expenditures.

**Facility Committee** - none

**COMMISSIONERS' COMMENTS**

Commissioners' comments were given.

**ADJOURNMENT**

Chairman Dalton adjourned the meeting at 5:48 p.m.

**NEXT REGULAR MEETING – THURSDAY, MARCH 25, 2021, AT 5:00 P.M.**

Signed & Approved 04/22/2021

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DOUGLAS GOULD, SECRETARY  
OPC GOVERNING BOARD

**Distribution:**

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