

OLDER PERSONS' COMMISSION JULY 11, 2019

**MEETING** of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

**CALL TO ORDER**

The Thursday, July 11, 2019, Governing Board Meeting was called to order by Chairman Bikson at 5:00 p.m.

**ROLL CALL**

Present: 8) Mike Bailey, Stuart Bikson, John (Jack) Dalton, William Jandeska, Jim Kubicina, Stephanie Morita, Micheline Sommers, Lucy Strand

Absent: 0)

**QUORUM PRESENT**

**Others Present:** Renee Cortright, Older Persons' Commission Executive Director  
Tim Soave, Older Persons' Commission Director of Finance

**ADDITIONS/CHANGES TO THE AGENDA** - none

**PUBLIC COMMENT** - none

**MISSION MOMENT**

E.D. Cortright gave an overview of the Summer Solstice Soiree, stating it was wonderful to have the event at OPC, and to showcase OPC. She thanked the staff, volunteers, sponsors and all who were involved to make it a special night, raising \$45,000 for Meals on Wheels.

**APPROVAL OF THE JUNE 6, 2019, MINUTES**

**MOTION** by Morita, supported by Dalton, **Resolved**, to approve the Minutes of the June 6, 2019, meeting as presented.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Abstain: 1) Bailey

**MOTION CARRIED**

**NEW BUSINESS**

**Public Hearing and Budget Adoption of the FY 2020-2022 Budget**

Chairman Bikson opened the Public Hearing and asked for questions. Hearing none, he closed the Public Hearing. Mr. Soave stated, the Budget will go before the three communities for approval as follows: City of Rochester on August 12, Charter Township of Oakland on August 13, and City of Rochester Hills on August 19.

**MOTION** by Jandeska, supported by Strand, **Resolved**, to approve and adopt the FY 2020-2022 Budget, as presented.

Chairman Bikson requested a roll call vote.

Aye: 8) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

**MOTION CARRIED**

**10 Year Facility Assessment Review**

E.D. Cortright reported, the Facility Committee met and reviewed the Cost Estimate Summary, prepared by Frank Rewold and Son, and gave a highlight of the report which included an expected life of current assets. Commissioner Morita requested that the entire document be sent to the Board, as additional information is needed for the Finance Committee to review. Chairman Bikson requested a revised condensed version of the report.

**DIRECTOR'S REPORT**

E.D. Cortright reported the following:

- Seeking candidates to fill the Development & Marketing Officer Position.
- Due to some unforeseen personnel issues, with the McGrath Human Resources Group, the Compensation Study Report has been delayed.
- OPC is one of the 2019 Grant Recipients of the Ralph C. Wilson, Jr. Legacy Funds, for \$50,000, to support an Adult Fitness Playground for seniors.
- Michigan Municipal Risk Management Authority's net asset distribution to OPC this year is \$41,072. Also, another distribution check of \$9,972 will be received from the State Pool Loss Fund. Factors contributing to this net asset distribution were responsiveness to risk control recommendations, practices which resulted in few losses and longevity with MMRMA since 1986.
- The Big Band Concert and Ice Cream Social were sold out on July 8, raising \$3,265 for the AOK Program. Sponsors American House and Sunrise Senior Living provided the ice cream sundae bar. Paul Haig sponsored a diamond raffle that raised \$580.
- The Rochester Lions Club recently donated \$2,500 to the Meals on Wheels Program.
- On June 28, OPC staff celebrated the 95<sup>th</sup> birthday of Rita, an OPC Volunteer, who has been volunteering at OPC for 20+ years.
- Apple pies will be made and sold at OPC from September 4 – 7. Due to the great response selling pies in the drive thru line over the last couple of years, this year, OPC will not be at the Art & Apples Festival.
- E.D. Cortright requested that at the September Meeting, the Board have an active discussion of the millage renewal, followed by approval, which is necessary to move forward for the August 2020 ballot. Chairman Bikson stated, with the Capital Improvement Report, the Finance Committee can meet in September and bring a recommendation to the Board, as soon as possible.
- Upcoming events at OPC:
  - 2019 Ms. Senior Michigan Pageant, July 17
  - Classic & Muscle Car Show, July 27

## OLDER PERSONS' COMMISSION JULY 11, 2019

- A Perfect Pairing Wine Tasting in the Cottage Gardens, August 1
- Michigan Senior Olympics, August 9 – 18, Opening Ceremony on August 9 at 6:00 pm in Bloomer Park
- Top Chef 2019, August 15

### **COMMITTEE REPORTS**

#### **Finance Committee**

- **Treasurer's Report** – no report

**MOTION** by Jandeska, supported by Kubicina, **Resolved**, to accept the Financial Statements for May, 2019, as presented.

Aye: 8) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

#### **MOTION CARRIED**

#### **Facility Committee**

Commissioner Bailey stated, the Committee met on June 10, and discussed the maintenance items included in the Rewold Report. Commissioner Sommers stated that Victor Dorer, Department Head of Maintenance, was present and answered their questions in detail.

### **COMMISSIONERS' COMMENTS**

- Secretary Strand stated that with the approval of the FY 2020-2022 Budget, we can look forward to another exceptional year here at the OPC.
- Commissioner Kubicina commented, he and his wife had a great time at the Soiree, the gardens were beautiful, and the food was outstanding.
- Treasurer Jandeska concurred with Commissioner Kubicina on the Soiree.
- Chairman Bikson stated, the Soiree was very successful and the different people who attended was a positive. He reported that he discussed with the Rochester Council the issues facing OPC Transportation. He suggested a tour for staff from the Senior Communities, as many at the Soiree had never been to OPC before.
- Vice-Chairman Sommers stated, she enjoyed the Soiree, it was beautiful, and she enjoyed the art in the garden.
- Commissioner Morita stated, she was out of town for the Soiree, and was sorry she missed it. She passed along the email to the Rochester Hills City Council on OPC Transportation, and said that it was very helpful. She thanked E.D. Cortright for preparing it.
- Commissioner Dalton said that he was glad the Soiree was at OPC. It was a great affair and was truly a fundraiser.
- Commissioner Bailey stated that he and his wife were unable to attend the Soiree, but he liked the idea of it being a showcase for people who have not been to OPC before. He reported that at the Facility Committee Meeting on June 10, the time element was

OLDER PERSONS' COMMISSION JULY 11, 2019

not ignored, but predicting the life of equipment is impossible. The Board will have to make assumptions based on logical detailed data.

**ADJOURNMENT**

Chairman Bikson stated, there is no meeting in August, and adjourned the meeting at 6:00 p.m.

**NEXT REGULAR MEETING – THURSDAY, SEPTEMBER 5, AT 5:00 P.M.**

Signed & Approved 09/05/19

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LUCY STRAND, SECRETARY  
OPC GOVERNING BOARD

**Distribution:**

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