

## **Older Persons' Commission Policy on Renting Facility**

- There will be no charge for major sponsors \$20,000 for room rental – only food services charge.
- If a group has been previously approved by the OPC Governing Board, the Executive Director may approve further use.
- Local not for profit groups will have no charge for one time only use per year, but will be charged a rental fee for additional use.
- Mainly adult groups for use of OPC facilities.
- Local profit groups must pay every time for use of OPC facility.
- Food service and staff needs will be billed.
- Rental fee must be received prior to the event and contract signed.